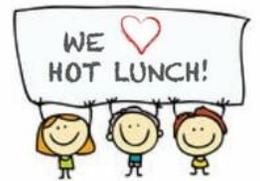


HOT LUNCH ORDERING



Hot lunches are back! We are so thankful to our volunteers who have got our hot lunch program up and running for the remainder of the school year. We will be doing online ordering again for all orders to ensure accuracy and to make the process as easy for everyone as possible.

Here's how to get started...

- ✓ Go to spitzee.hotlunches.net
- ✓ Click on "Click Here to Register"
- ✓ Enter Access Code **SHL**
- ✓ Complete the rest of the registration form. (Including your email address that will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week)
- ✓ Click the "**Register Now**" button at the bottom
- ✓ Follow the instructions to add each child in your family who attends Spitzee. Once your child(ren) are registered, click on "Orders"
- ✓ Proceed to order hot lunch for your child(ren)

Bambora:

We only accept hot lunch order payments through Bambora. You can pay with a credit card directly within the Hot Lunches website (Visa, Mastercard or Amex). **No cheque or cash payments will be accepted.**

Please note that unfortunately there will be no refunds this year. Thank you for your understanding that this year we are unable to give refunds if you ordered lunch and did not attend school. We are excited to provide the opportunity for hot lunch and in the event your child misses school we will ensure your order goes to someone who can enjoy it. If the whole school moves to virtual learning and orders are cancelled for the whole month, we will look at options at that time.

The hot lunch online order system requires a small amount of setup time at the beginning as you must register each child you have attending our school prior to ordering hot lunch. Once the initial setup process is complete, your hot lunch orders for the remainder of the year should be quick and simple.

Orders will be monthly. The deadline for ordering will be provided and communicated. It will usually occur sometime within the last week of the previous month.

**Please note that FEBRUARY Hot Lunch Ordering is OPEN
and will close on Monday, February 1st.**

This is a very short turnaround time as we really wanted to get the ball rolling.

March Hot Lunch Ordering will open Tuesday, February 2nd and close on Sunday, February 28th.