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May 15, 2017

Dear School Families of Spitzee Elementary School,

On behalf of Foothills School Division (FSD), in partnership with Principal Brooke MacNeill, Spitzee Elementary School, we value the opportunity to communicate with school families, parents, students, teacher and staff ensuring you are kept aware of any changes happening in and around your great school!

This letter is our first initial communication to a large upcoming project along MacLeod Trail, in front of the school. The name of the project is the Town of High River *Southwest Phase 3 – Underground Utilities and Road Program*. The Town has awarded the contract to Shawnee Excavating & Trucking Ltd. (Shawnee). Tuesday May 16, 2017 Principal MacNeill will attend, with myself, our first meeting with Shawnee and joining will be the Town of High River. FSD and Spitzee Elementary have shared our proposed plans with the Town and we look forward to finalizing at this meeting: (1) parental parking / drop-off / pick-up locations, (2) school bus drop-off / pick-up location, and (3) notification distribution to parents, teachers and staff for the upcoming project. The project will begin May 29, 2017 and we will share further details to the project schedule, as they become known.

Work will continue through July and August with school returning September 5, 2017. FSD has requested construction be completed from 3rd Street to 6th Street for start of school and the Town has projected completion by September 1, 2017. I wish to acknowledge the effort being made and responsibility undertaken by the Town of High River to ensure our success. We will work closely together keeping school families, teachers and staff informed of our progress. With the return to school in September, FSD and Spitzee Elementary School, in partnership with the Town of High River, will be there to ensure your return to school as smooth as possible, with upcoming changes such as signaled crosswalks at 3rd and 4th Streets.

If you have any questions, please contact Principal MacNeill and / or myself, as we work to ensure the opportunity for your engagement and updates with this community project!

Thank-you,

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Cc Drew Chipman, Assistant Superintendent, Corporate Services, FSD
Principal Brooke MacNeill, Spitzee Elementary School, FSD