

May 16, 2017

Dear School Families of Spitzee Elementary School,

In follow-up, Foothills School Division (FSD), in partnership with Principal Brooke MacNeill, Spitzee Elementary School, is here to provide you a new project update for the Town of High River *Southwest Phase 3 – Underground Utilities and Road Program*. Thank-you to the Town of High River for engaging FSD early in the process and to listen to our perspectives in supporting our school during this project. Today Principal MacNeill and members of FSD Corporate Services Team met with the Town of High River and Shawne to review our proposed plans for site management, with safety upmost important when thinking of students, parents, teachers and staff.

This letter serves as our second opportunity for communication. As noted earlier this project will begin May 29, 2017. We will be ready to accommodate the school site with the following plan confirmed:

Parental parking / drop-off / pick-up locations – We had an initial discussion and continuing to work out the details with the Town in an effort to support school families.

School bus drop-off / pick-up locations include (see map below):

- 7th Avenue – between 3rd and 2th Street – north side of the street
- 3rd Street – between 7th Avenue and 9th Avenue – east side of street

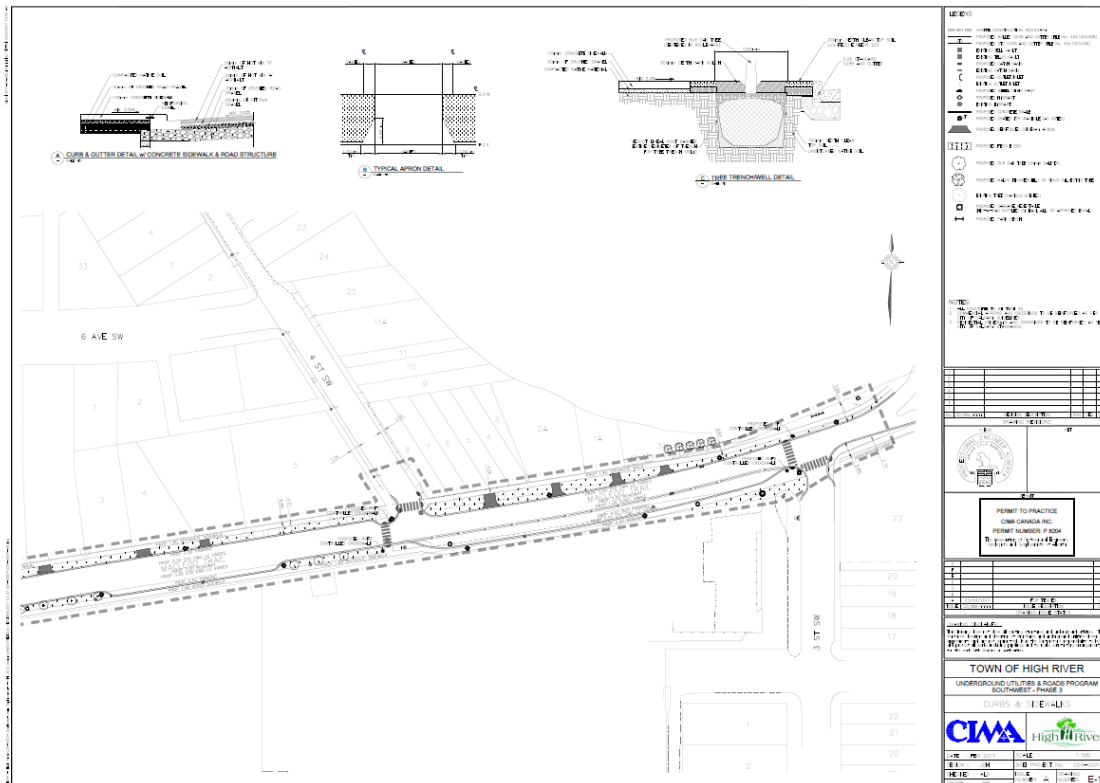


Signage for 'school designated parking' (during construction) - please note for all of the above school designated parking, signage is being prepared for pick-up and drop-off times.

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Staff Parking – parking will be in the current east parking lot. Stall lines to be painted.

Road Construction - Macleod Trail, at the roundabout, to 6th Street will be fenced off on both sides of the road as excavation of Macleod Trail takes place. The school will continue to have access to the front door using a portion of grass, in front of the school, serving as a sidewalk until June 30, 2017. The finished streetscape will have a 2 metre concrete sidewalk in front of the school, and a 1.8 metre sidewalk across the street, to the north of Macleod Trail. The concrete finish is called 'California Cut' to match with the downtown.



Weekly project meetings - will take place beginning next week ensuring Sptizee Elementary School is informed in the process. Notifications, managed by Shawne, will take place with neighbouring home owners and facilities. We will work closely together keeping school families, teachers and staff informed of our progress. The Town of High River will be providing some information boards that will be placed within the school for families and staff to view in understanding the ultimate streetscape and design.

Upcoming changes - work will continue through July and August with school returning September 5, 2017. As noted earlier, the Town has projected completion by September 1, 2017. It has been noted the teachers and staff are back August 28, 2017 and accommodation will be provided to ensure their access to site. With the return to school in September, FSD and Spitzee Elementary School, in partnership with the Town of High River, will be there to ensure your return to school as smooth as possible. In addition to the signaled crosswalks at 3rd and 4th Street, we have confirmed the sidewalk and street lights, west along MacLeod Trail, will have similar elements to what you see downtown.

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Thank-you for the opportunity to share additional information regarding this community project and its placement in and around your great school! Once again, if you have any questions, please contact Principal MacNeill and / or myself, as we work to ensure the opportunity for your engagement and updates with this community project!

Thank-you,

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Cc Drew Chipman, Assistant Superintendent, Corporate Services, FSD
Principal Brooke MacNeill, Spitzee Elementary School, FSD